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# *The Colonelette*



AMERICAN BUSINESS WOMEN'S ASSOCIATION  
KENTUCKY COLONEL CHAPTER  
Bowling Green, Kentucky

## THE COLONELETTE

VOL. XIII, NO. 1

NOVEMBER, 1976

Chapter Chartered - June 1, 1964

The COLONELETTE is edited and published monthly by the Bulletin Committee of the KENTUCKY COLONEL CHAPTER, American Business Women's Association, BOWLING GREEN, KENTUCKY.

### BULLETIN COMMITTEE

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### CHAPTER OFFICERS

President.....	Virginia Cross
Vice-President.....	Judy Wilburn
Recording Secretary.....	Rebecca Bone
Corresponding Secretary.....	Joan Toohey
Treasurer.....	Mimi Burr

OFFICIAL PUBLICATION - WOMEN IN BUSINESS

AMERICAN BUSINESS WOMEN'S ASSOCIATION  
9100 WARD PARKWAY  
KANSAS CITY, MISSOURI 64114

## NATIONAL DIRECTORS

Founder . . . . . Hilary Bufton, Jr.  
Executive Director . . . . . Mrs. Ruth Bufton  
Asst. Executive Director . . . . . William H. Blair  
Administrative Director . . . . . Mrs. Glorine Tuohy

COLORS: Black and Gold      FLOWER: White Carnation

## NATIONAL MOTTO

"Better Personality for Better Living"

## NATIONAL THEME

"Accent Accomplishment!"

## PURPOSE

The purpose of the American Business Women's Association shall be to elevate the social and business standards of women in business by uniting them nationally for training designed to make them more efficient, more considerate, and more cooperative toward their work, their employers, and their customers thereby increasing their earning ability, success, and happiness.

## NATIONAL OFFICERS

President . . . . . Catherine Margerum  
First Vice President . . . . . Alma Daugherty  
Secretary-Treasurer . . . . . Margaret Reisdorph  
Vice President, District II . . . . . Vivian G. Lewis



## T H E P R E S I D E N T S P E A K S :

DEAR COLONELETES:

First of all, thank you for your confidence in electing me as President for the 1976-77 year. I promise to do my best and am certain that, with the help of each of you, we will have a successful year.

Indeed, I think we may already have a "first." Every person we called about a committee chairmanship said yes. All of the chairpersons are the first choice of your board, and we could not be more proud and pleased with them than we are.

Several of the committees are already hard at work, and we will be seeing results shortly. As the members perform, so will the chapter perform. Our chapter can be better than individual efforts but it can only be as good as the sum of those efforts.

Let us all join together to have a "Banner" year for the Kentucky Colonel Chapter, in every respect.

Virginia

## NOVEMBER MEETING

DATE November 23, 1976

TIME 6:30 P.M. Social  
7:00 P.M. Dinner

PLACE Claudia Sanders

Invocation

Pledge of Allegiance

SPEAKER Mary Holman  
Crafttown &  
Century Crafts Ltd.

TOPIC GETTING IN TO BUSINESS

VOCATIONAL SPEAKER Mary Jane Garrett  
Monarch -  
Environmental

BUSINESS MEETING Virginia Cross

BENEDICTION

HOSTESSES: Rebecca Bone  
Pat Shields  
Selma Ray



## STANDARD CHAPTER BYLAWS

### ARTICLE I

The OFFICIAL NAME of this chapter by authority of and under the provisions of its charter shall be the KENTUCKY COLONEL CHAPTER, BOWLING GREEN, KENTUCKY, of the American Business Women's Association.

### ARTICLE II

The OBJECTIVE of this chapter shall be to promote its members professionally, educationally, culturally, and socially, both locally and nationally.

### ARTICLE III

The STRUCTURE of this chapter shall be the relationship of Members, Officers, Committees, and National Headquarters.

### ARTICLE IV

The OFFICERS of this chapter shall be elected at the September meeting to serve for a period of one year, or until the next official chapter election; and shall be President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. The duties of the chapter officers shall be as follows:

The PRESIDENT of the chapter shall be its authorized leader. She shall preside at all meetings of the chapter and the Executive Board. She shall appoint, with the approval of the Executive Board, all committees, except Nominating Committee.

#### ARTICLE IV CONT:

The VICE PRESIDENT of the chapter, in the absence of the President, shall preside at all meetings of the chapter and perform all necessary duties of the office.

The RECORDING SECRETARY shall take the minutes of each meeting of the chapter and of the Executive Board, and shall keep an accurate and complete record of all proceedings of the meetings.

The CORRESPONDING SECRETARY shall conduct all correspondence with chapter members and with National Headquarters.

The TREASURER shall have custody of the funds of the chapter, and shall collect whatever local dues are assessed members by a majority vote of the chapter.

#### ARTICLE V

The EXECUTIVE BOARD of the chapter shall consist of the five chapter officers only. The President of the chapter shall act as Chairman. The appointment of a Parliamentarian is neither recommended nor approved. ABWA is an educational association whose members benefit from skills gained by reading and applying the Rules of Governance found in the PROCEDURE MANUAL of ABWA. These rules are basic and easily understood. Confidence and poise are gained from knowledge of them.

The Executive Board shall meet at regular intervals, preferably once a month, and when called by the President.



## ARTICLE V CONT:

Minutes of the Executive Board meeting shall be kept in a permanent form, and a copy shall accompany chapter monthly minutes sent to National Headquarters.

With the exception of the office of President if any chapter office become vacant during the term, it shall be the responsibility of the Executive Board to promptly appoint a successor to such office to serve for the remainder of the unexpired term. Should the office of the President become vacant, the Vice President automatically becomes President, and a successor to the office of Vice President, is appointed for the remainder of the term by the Executive Board. If, for any reason, the Vice President does not fill the unexpired term of the President, the remaining members of the Executive Board shall appoint a member to serve as President until the next regular chapter election.

The Executive Board shall constitute chapter authority in deciding matters of chapter policy not otherwise decreed.

## ARTICLE VI

The following STANDING COMMITTEES shall be appointed by the President of the chapter with the approval of the Executive Board:

BANQUET - BULLETIN - EDUCATIONAL PROJECTS  
EMPLOYMENT\*\*HOUSING\*\*TRANSPORTATION  
MEMBERSHIP - PROGRAM - PUBLICITY  
SCRAPBOOK - SOCIAL - WAYS AND MEANS

## ARTICLE VI CONT:

SPECIAL COMMITTEES may be appointed from time to time by the President of the chapter, with the approval of the Executive Board. One such committee is the Torchbearer-Friendship-Expansion Committee.

## ARTICLE VII

REGULAR MEETINGS of the chapter shall consist of a dinner meeting at which a preplanned program or speaker is present, which is followed by a regular business meeting; and shall be held on the 4th Tuesday of each month; the time and place of such chapter meetings shall be announced at the previous chapter meetings.

## ARTICLE VIII

The ORDER OF BUSINESS in chapter meetings shall be as follows:

1. Meeting Called To Order
2. INVOCATION
3. PLEDGE OF ALLEGIANCE  
DINNER
4. INTRODUCTION OF GUESTS
5. SPEAKER
6. VOCATIONAL TALK
7. READING AND ADOPTION OF MINUTES OF LAST  
REGULAR MEETING
8. READING OF OFFICIAL COMMUNICATIONS FROM  
NATIONAL HEADQUARTERS
9. READING OF OTHER COMMUNICATIONS TO CHAPTER
10. REPORT OF ADDRESS AND/OR NAME CHANGES
11. REPORT OF CHANGE IN CHAPTER MEMBERSHIP  
ROSTER
12. REPORT OF TREASURER



### ARTICLE VIII CONT:

13. REPORT OF THE EXECUTIVE BOARD
14. REPORTS OF STANDING COMMITTEES
15. REPORTS OF SPECIAL COMMITTEES
16. OTHER BUSINESS
17. INITIATION OF NEW MEMBERS
18. BENEDICTION
19. ADJORNMENT OF MEETING

### ARTICLE IX

A QUORUM of the chapter shall be not less than one-third of the chapter membership. A quorum must be present for the valid transaction of the chapter business.

### ARTICLE X

The MONTHLY DUES of this chapter shall be 50¢ per month. No special assessments nor chapter initiation fee may be levied. Chapter dues shall be paid in advance quarterly to the Chapter Treasurer. Members shall be in good standing nationally, paying thier membership fees and annual dues as set forth in the National Bylaws and payable as specified in the membership agreement signed by them. Members not in good standing locally and nationally shall not be eligible to vote, nor participate in any other chapter activity.

### ARTICLE XI

CANIDATES (prospective new members, transfers, members-at-large, and rein-statements) FOR MEMBERSHIP in this chapter shall meet the requirements set forth in the



## ARTICLE XI CONT:

National Bylaws. They shall be admitted for membership in this chapter after approval by an invitation of this chapter's Membership Committee. The approval of the Membership Committee shall be final except in instances where a National Staff member from National Headquarters is enrolling new members, in which instance her approval shall be final.

## ARTICLE XII

STANDING RULES contained in the PROCEDURE MANUAL of the American Business Women's Association shall constitute supplementary rules and regulations for the governance of members and chapters.

## ARTICLE XIII

All proposed REVISIONS of these bylaws shall be approved by National Headquarters before being put to a chapter vote. Such revisions shall also require approval of two-thirds of the chapter membership before becoming effective.

## ARTICLE XIV

The chapter is organized not for profit and no part of the net earnings will endure to the benefit of any private shareholder or individual; and it will not engage in a regular business of a kind ordinarily carried on for profit.

If DEACTIVATION of this chapter should occur, the chapter's charter shall be

## ARTICLE XIV CONT:

returned to National Headquarters. All funds remaining in the treasury, after payment of all debts, shall be contributed to the Stephen Bufton Memorial Educational Fund (a tax exempt organization to which contributions are deductible under Section 170 of the Internal Revenue Code), or to such tax exempt charitable organizations as shall be specified by the Executive Board of the chapter.

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### CHAPTER COMMITTEES

BULLETIN.....	Marcia Westbrook
	Martine Bogle
EDUCATION.....	Jane Jones
	Nancy Madison
HOSPITALITY.....	Nancy Shreve
MEMBERSHIP.....	Belle Hunt
PROGRAM.....	Diane Moore
PUBLIC RELATIONS.....	Cindy Glasscock
SCRAPBOOK.....	Brenda Campbell
WAYS & MEANS.....	Mary Scantland
BOSS NIGHT.....	Pat Cole
ENROLLMENT--SPRING.....	Peggy Sharer
--FALL.....	Peggy Richardson
WOMAN OF THE YEAR.....	Opal Runner

Each of us want this year to be a successful one for the Kentucky Colonel Chapter, and it can be if we all work together. Please think of this if you are asked by any of these chairpeople to serve on a committee.



## PRESENTING OURSELVES TO OTHERS

A ONE-DAY SEMINAR sponsored by the  
AMERICAN BUSINESS WOMEN'S ASSOCIATION.

WHERE: Plaza Inn, 45th and Main Streets  
Kansas City, Missouri

WHEN: Saturday, January 22, 1977  
9:00 a.m. to 4:00 p.m.

WHO: Ahden Busch -- an "in demand"  
leader of communications skills workshops,  
and an experienced public speaker. She  
is a consultant in human relations,  
program development, training and problem  
solving to numerous organizations and  
schools. Currently President of her own  
company, Ms. Busch received her master's  
degree from the University of Missouri,  
and, at present, is doing advanced  
graduate work in self - initiated  
behavior change at Union Graduate School,  
Yellow Springs, Ohio.

-----  
A Reception and Banquet honoring ABWA's  
new National Officers will be held on  
Saturday evening. . . . Reception--6:30  
p.m. -- Banquet -- 7:30 p.m.



REGISTRATION FORM

Name \_\_\_\_\_ Chapter \_\_\_\_\_  
Address \_\_\_\_\_ Telephone \_\_\_\_\_  
Occupation \_\_\_\_\_ Company \_\_\_\_\_

\_\_\_\_\_ Seminar/Luncheon (members).....\$17.00

\_\_\_\_\_ Seminar/Luncheon (non-Members).....\$25.00

\_\_\_\_\_ Reception/Banquet.....\$11.00

Checks must accompany reservations. Please make checks payable to  
"ABWA Seminar" and mail to: The ABWA Company, Inc.  
9100 Ward Parkway  
Kansas City, Missouri 64114

### HOLIDAY CHAMPAGNE PUNCH

4 cups cranberry - juice cocktail  
4 cups orange juice  
1/2 cup lemon juice  
1 cup sugar  
1 bottle (4/5 quart) dry Sauterne or  
other white wine  
2 bottles (4/5 quart) champagne  
Orange slices (optional)

Combine cranberry, orange and lemon juices.

Add sugar and stir until dissolved. Chill  
thoroughly. Add Sauterne and mix well.

Pour over ice in punch bowl. Add  
champagne just before serving. Float  
orange slices on punch if desired. Makes  
40 punch cup servings.

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H A P P Y

T H A N K S G I V I N G !

### INVOCATION

Lord, in the quiet of this evening hour, We  
come to Thee for Wisdom, and for Power; To  
view thy world through only love - filled  
eyes; To grow in understanding; to be wise  
And sure to see Thy guiding light, and  
thus To know each other as Thou knowest us.

Amen

### BENEDICTION

O Guiding Spirit, Guardian of our days, Be  
with us as we go our separate ways, Help  
us to feel those thoughts that lift and  
bless, To know a closer bond of  
friendliness, To see thy beauty always -  
everyday, Translated into living - this  
we pray.

Amen



## ABWA'S CREED

"IF YOU WORK FOR A MAN, in Heaven's name, work for him. If he pays you wages which supply your bread and butter, work for him, speak well of him, stand by him and stand by the institution he represents. If put to a pinch, an ounce of loyalty is worth a pound of cleaveriness. If you must vilify, condemn and eternally disparage-resign your position, and when you are outside, damn to your heart's content, but as long as you are part of the institution do not condemn it. If you do that, you are loosening the tendrils that are holding you to the institution, and will at the first high wind that comes along be uprooted and blown away, and probably will never know the reason why."